

Community Health Nurses of Alberta

Annual General Meeting

Sept 22, 2010, 1630-1800

Ready Talk # for CHNA Alberta 1-866-740-1260, Access Code = 2127150, Chairperson = 4828

Chair: Alison

Recorder: Judy

1. Welcome and Introductions

- a. Present: Roxie Thompson Isherwood (Calgary), Penny Wilson (South), Patty Lemay (Edmonton), Judy Evans (Edmonton), Crystal Charbonneau (Central), Elaine Williams (Calgary), Maryann Kurmirski (Calgary), Rosemary McGinnis (Calgary), Alison Nelson (Calgary), Gail Rutherford (Calgary), Tracey Forester (South), Wanda Tait (First Nations and Inuit Health)

2. Approvals

- a. Agenda – Tracey Forester moved to accept agenda as stated, seconded by Patty Lemay **Approved**
- b. Minutes – Maryann moved to accept the minutes of June 17, 2009 AGM, seconded by Roxie Thompson Isherwood **Approved**

3. Reports

- a. Elaine reported 232 members up to the end of 2009
- b. Tracey presented the expenses and revenues for 2009
 - i. No questions
 - ii. Gayle moved to accept the treasurers report seconded by Tracey **Approved**
 - iii. Requested two members to review the treasurers report for 2009
 1. **Alison Nelson will put out a call for volunteers**
- c. Board Activities 2009
 - i. Revised name to CHNA to CHN Alberta, new logo, displays and update to website done
 - ii. Co-host the national conference in 2009 which was highly successful
 - iii. Facilitated a collaborative on line workshop with other provinces speaker from the National Collaborating Centre: well received across the country. CHNC is planning to do more webinars in the next year.
 - iv. Maryann Kusmirski represented CHNA Alberta on the national organization, CHNC
 - v. National Home Health competencies input provided by Rosemary McGinnis
 - vi. Mass email to 1800 Alberta RNs who indicated they are interested in Community Health Nurses on their CARNA membership forms
 - vii. Worked with First Nations and Inuit Health to welcome the members.
- d. Area Reps
 - i. Met bimonthly
 - ii. Participation sporadic but enthusiasm high
 - iii. Crystal Charbonneau promoted CHNA Alberta with 2 displays at conferences
 - iv. Hosted a session on certification
 - v. Circulated articles of interest
- e. Motion by Rosemary McGinnis to approve the reports as presented, seconded by Roxie Thompson Isherwood **Approved**

4. Bylaws

- a. Alison Nelson outlined changes sent out to the membership,
- b. Roxie Thompson Isherwood moved acceptance of the proposed bylaws, Maryann Kusmirski seconded
Approved

5. Election of Board members

- a. Call for Nominations from the Floor
 - i. President: Alison Nelson nominated by Roxie Thompson Isherwood seconded by Tracey Forster
 - ii. Vice President National: Maryann Kusmirski nominated by Elaine Williams seconded by Roxie Thompson Isherwood
 - iii. Vice President Provincial: Rosemary McGinnis nominated by Maryann Kusmirski seconded by Roxie Thompson Isherwood
 - iv. Communication Wanda Tait nominated by Maryann Kusmirski and seconded by Roxie Thompson Isherwood
 - v. Co-Chair Education: Roxie Thompson Isherwood nominated by Elaine Williams seconded by Rosemary McGinnis
 - vi. Co-Chair Education: Lynn Corcoran nominated by Maryann Kusmirski seconded by Elaine Williams
 - vii. Public Health Practice Lead Patty Lemay nominated by Judy Evans seconded by Rosemary McGinnis
 - viii. Home Health Practice Lead: Robin Cooper nominated by Wanda Tait seconded by Maryann Kusmirski
 - ix. Secretary: Judy Evans nominated by Roxie Thompson Isherwood seconded by Rosemary McGinnis
 - x. Treasurer: VACANT Tracey will cover in the interim
 - xi. ~~Membership: Elaine Williams nominated by Judy Evans seconded by Maryann Kusmirski~~ Not necessary as elected in 2009 until 2011.
 - xii. Member at Large: Tracey Forester nominated herself seconded by Judy Evans
 - xiii. Member at Large: Penni Wilson nominated herself seconded by Maryann Kusmirski
 - xiv. Member at Large: Crystal Charbonneau nominated herself seconded by Judy Evans
 - xv. Member at Large Fletcher Hamilton nominated by Judy Evans seconded by Rosemary McGinnis
 - xvi. Member at Large: VACANT
 - xvii. Member at large: VACANT
- b. Rosemary moved to accept the slate of nominations as received from the floor seconded by Elaine Williams
Approved

6. Updates

- a. Roxie Thompson Isherwood and Mary Ann Kusmirski provided an overview of the CHNA Alberta Board presentation on *Connecting CHNs* that was presented at the national conference June 2010 in Toronto.
- b. Communication/Education
 - i. Call for more topics of interest for CHN Connections: stats on STIs in children under 8 in Alberta
 - ii. Plan to have one article of interest, or workshop or a Connections newsletter every month for members.
 - iii. Need to members how to use these for CARNA Competencies
 - iv. Members would like more Website links
 - v. So what piece needs to be added, we are raising awareness and stimulating conversation
 - vi. Talked about ways to engage CHNs in discussion etc.
 - vii. Other suggestions provide for consideration by Roxie and Lynn
- c. Practice Leads
 - i. Home health and public health working together

- d. Discussed National Community Health Nurses conference in Halifax in May 2011, including submitting abstracts and funding
- e. There will be a draw for a free 2010 membership from those who attended selected by Elaine Williams.

**Elaine will send out the name of the winner
(Maryann Kurmiski is the winner of the 2010
membership)**

- 7. Motion to adjourn by Judy Evans seconded by Maryann Kusmirski at 1803
- 8. Next Executive Board meeting: October 1 1150-1250 via Ready Talk phone